



VACATION CARE PROGRAM



MONDAY 6.04.26

EASTER Monday



TUESDAY 7.04.26

Pokémon Adventure Day
Pokémon Pom Poms
Pokémon Masks
Pokémon Hama Beads
Pokémon Bookmarks



Pokémon Scavenger Hunt

WEDNESDAY 8.04.26

Flipside Circus Excursion

Be at the service by 8am
*Cost \$33.00

Parents MUST Sign Indemnity Form
Children to wear comfortably pants and shirts.



'OSH Academy'
Split Pin Gymnasts
Facepainting
Clown Relays
Jester Hat Craft

THURSDAY 9.04.26

Jumping Castles Incursion

Be at the service by 8.30am
*Cost \$13.00

Sushi & Noodles Lunch

'Around The World'
Hama Bead Flags
Snow Cones
Bocci
Safari Animals
Chinese Lanterns

FRIDAY 10.04.26

Mini MasterChef

DIY Chef Hats
Pizza Scrolls
Butter Making
Food Clay
Pasta Necklaces



MONDAY 13.04.26

Old MacDonalds Farm Incursion

Be at the service by 8.30am
*Cost \$11.00
Sausage Sizzle Lunch



Sheep Hand Craft
Hand Print Chickens
Paper Ducks
Farm Chatterbox
Cow Puppets
Muddy Pigs

TUESDAY 14.04.26

Tropical Day

Flower Lei's
Paper Plate Pineapples
Sponge Water Fight
Palm Tree Tag
Fruit Skewers
Palm Tree Silhouette
Surfboard Bookmarks



Please Pack:
Sun Safe Swimmers
Wide Brimmed Hat
Thongs
Plastic Bag

WEDNESDAY 15.04.26

Hands on Science



STEM Robot Hand
DIY Maze in a Bag
Tallest Tower Challenge
Tug a War
Slime Making
Straw Aeroplanes
Coke & Mentos Experiment

THURSDAY 16.04.26

PJs, Games & Movie Day

Dress in your comfy PJs for the day!



Popcorn Boxes
Dream Catches
Floor is Lava
Movie Quiz
Minute To Win It
Squish Mellows
Pillow Case Relays

FRIDAY 17.04.26

2 Bent Rods Fishing Excursion

Be at the service by 8.00am
*Cost \$31.00

Please Pack:

Shoes that can get wet
Change of Spare Clothes and Wide Brimmed Hat
Sunglasses
Spare Shoes
Adequate Lunch
Large Water Bottle
Plastic Bag for Wet Clothes



Back at OSH:
Paper Stingrays
Peg Fish

OPENING HOURS:

Albany Hills Outside School Hours Care is open for Vacation Care from:
Tuesday 6th April 2026 to Friday 17th April 2026 from 6:30am – 6pm.

COST:

\$75.50 per child per day (includes breakfast, morning, and afternoon tea).
Child Care Subsidy (CCS) is available to eligible families but will only be provided to families who have registered with the Family Assistance Office.

Families with outstanding accounts of more than 14 days will not have vacation care bookings accepted until their account has been paid up to date or a suitable payment plan has been negotiated.

Bookings for vacation care cannot be processed with missing forms. Ensure all booking, acknowledgement and excursion permission form are signed and returned. If emailing forms, ensure they are sent in pdf format as photos will not be accepted. We are unable to hold spots for any days without bookings / forms received.

INCURSIONS / EXCURSIONS / LUNCHESES:

Excursion, Incursion & Lunch costs are in addition to daily fees if applicable.
Excursion, Incursion & Lunch costs will be charged to your account and will appear on your weekly statement.
These costs are noted on the vacation care program and are marked with *.
Please ensure all appropriate permission forms are completed for excursions.

Alternate care is NOT offered at OSH on excursion days.

Children are not allowed to make purchases - no money to be brought on excursions. Children who show inappropriate or unacceptable behaviour at OSHC will be excluded from excursions until such a time that their behaviour improves significantly and consistently during OSHC sessions. Parents/ Caregivers will be notified in writing of the exclusion of their child/ren.

MEDICATION:

If your child/ren are required to take any medication whilst at OSHC, you must complete a Medication Form (available as an attachment to an email or from the OSHC Office). Medication must be supplied in the dispensed container and must be labeled by the Doctor / Pharmacist with your child's name and the dosage to be given. Medication forms must be completed each day medication is required.

PERSONAL BELONGINGS:

Personal belongings **are not permitted** at OSHC. Staff cannot take responsibility for items such as toys, sporting equipment, money or electronic games children may be carrying. Please do not bring electronic equipment such as Mobile Phones, iPads. If you need to contact your child whilst at OSH, please do so via the Albany Hills OSHC phone. If your child requires a mobile phone for custody arrangements / change over purposes, it **MUST** be checked into the office upon arrival.

All personal belongings must be clearly labelled including clothing, lunch boxes, drink bottles and hats. Vacation care lost property is kept for one week after vacation care ends then it is donated to charity.

Children are NOT ALLOWED to bring/wear smart watches that have camera capabilities. All mobile phones MUST be handed in to the office upon arrival.

WHAT TO BRING:

It is important to ensure your child attends with all the necessary requirements for the day to ensure they are not disappointed and are able to participate in all activities.

Please ensure your children:

- **Wear appropriate sun-safe clothing (Singlets and short shorts are not permitted).**
- **Enclosed Shoes – No thongs or open toed shoes, including Crocs.**
- **Wide Brimmed Hats everyday of attendance.**

(Children without appropriate clothing will be required to remain in the room until appropriate clothing is provided by guardian)

- Please pack an adequate lunch that includes fresh, nutritious food that will sustain energy throughout the day.
- Breakfast is provided before 7:45am. Fruit is available after 7.45am.
- Morning tea is provided between 9am and 9.30am.
- Afternoon tea is provided between 3:00pm and 4:00pm.
- Where indicated lunch will be provided at an additional cost.

BOOKINGS / CANCELLATIONS:

To ensure you secure a place for vacation care, please return a copy of the Vacation Care booking form along with any relevant permission forms to the Albany Hills OSHC Office or alternatively you can email the forms to oshc@albanyhillspandc.org.au Photos of form will not be accepted via email. Only PDF format is accepted, and spaces will not be held. Excursion days have limited spaces and do book out.

CANCELLATION DATE REQUIREMENTS:

Booked care Monday – Cancel by previous Monday 6pm

Booked Care Tuesday – Cancel by previous Tuesday 6pm

Booked Care Wednesday – Cancel by previous Wednesday 6pm

Booked Care Thursday – Cancel by previous Thursday 6pm

Booked Care Friday – Cancel by previous Friday 6pm

Authority and Acknowledgement

I give permission for my child/children to attend the Albany Hills Vacation Care Program and participate in all activities conducted for the duration of the program. I understand that the children may be transported using hired vehicles from Thompson's Bus Services, which may at times not be fitted with seat belts, to and from excursions.

I am aware that at times both G & PG rated movies and / or video games that are deemed appropriate to be viewed or played, may be screened, or used. I give authorisation for my child to participate if they choose to do so. I am also aware that other activities will be conducted during this time to accommodate children's choice.

I understand that my vacation care bookings will not be accepted if my account is more than 14 days overdue or a suitable payment plan has not been negotiated with management.

I understand that if my child shows inappropriate or unacceptable behaviour at OSHC they will be excluded from excursions and possibly the vacation care program and outside school hours service.

I understand that new 'Prep' children attending in January prior to commencement at school are not able to attend on days with scheduled excursions. I understand that OSH does not offer alternative care at the service on excursion days.

In the event of an accident or illness, I authorise staff to seek medical attention and administer first aid, if required. I agree to pay all associated costs for medical treatment and to pay all program costs as indicated above.

Signature:

Date:

Cancellation Policy

All cancellations for days, both at the centre and for excursions, must be received by close of business 7 days in advance. Due to the costs involved with planning and booking Incursions, Excursions and Activities (including the purchase of equipment, staff, bus reservation and deposits) full fees, including any additional costs for the day will be charged if cancellations are not received within the correct time frame.

CANCELLATION DATE REQUIREMENTS:

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Booked Care Wednesday – Cancel by previous Wednesday 6pm

Booked Care Thursday – Cancel by previous Thursday 6pm

Booked Care Friday – Cancel by previous Friday 6pm

Sickness will not be considered to waive the fees unless a medical certificate is provided.

Please read and understand this policy carefully.


I,
have read and agree to pay all fees incurred due to the above policy of cancellation requirements.

Signature:

Date:

APRIL 2026 VACATION CARE BOOKING FORM

Child #1:	Parent/Guardian Name:
Child #2:	Work Telephone:
Child #3:	Mobile Telephone:
Address:	Email:

Monday 6.04.26	Tuesday 7.04.26	Wednesday 8.04.26	Thursday 9.04.26	Friday 10.04.26
<p>Centre Closed</p> 	<input type="checkbox"/> Pokémon Adventure	<input type="checkbox"/> Flip Side Circus Excursion *Cost \$33.00	<input type="checkbox"/> Jumping Castles Incursion Lunch Included *Cost \$13.00	<input type="checkbox"/> Mini MasterChef
Monday 13.04.26	Tuesday 14.04.26	Wednesday 15.04.26	Thursday 16.04.26	Friday 17.04.26
<input type="checkbox"/> Old Macdonald's Farm Incursion Lunch Included *Cost \$11.00	<input type="checkbox"/> Tropical Day	<input type="checkbox"/> Hands on Science	<input type="checkbox"/> PJ's, Games & Movie Day	<input type="checkbox"/> 2 Bent Rods Excursion *Cost \$31.00

- Please tick which days you wish to book.
- Days marked with an * indicate additional costs on top of the daily fee of \$75.50

Excursion Information & Transport Authorisation

Excursion:	Flip Side Circus	Date:	8.04.26
Activities Undertaken:	Learn circus skills and tricks such as tumbling & juggling.	Destination Address	221 MacArthur Avenue, Hamilton 4007
Means of Transport:	Bus Company: Thompson Bus Services 267 Youngs Crossing Rd, Joyner Phone: 3882 1200	Seatbelts:	Yes
Departure Time:	9.30am	Return time:	1.15pm
Estimated Travel Time/ Route:	45 minutes travel time via most direct route	Ratio's:	Educators: Approximately 10-11 Educator to child ratio: 1:8 Estimated Children: 70
What to bring:	Water bottle, wear pants and shirt, closed in shoes.	Cost:	\$75.50 fee + \$33.00 Total Daily Cost: \$108.50
Entering & Exiting Premises Process:	<p>Exiting the Service:</p> <ol style="list-style-type: none"> Responsible Person to count / mark attendance at Service Group Leaders to count / attendance and confirm with Responsible Person Counts continue during embarking <p>Entering the Destination:</p> <ol style="list-style-type: none"> Responsible Person to count / mark attendance at Destination Group Leaders to count / attendance after disembarking and confirm with Responsible Person Continual spontaneous counts to continue throughout excursion <p>Exiting the Destination:</p> <ol style="list-style-type: none"> Responsible Person to count / mark attendance at Destination Group Leaders to count / attendance before embarking and confirm with Responsible Person Further checks to continue after embarking on transport <p>Entering the Service:</p> <ol style="list-style-type: none"> Group Leaders to count / attendance once disembarked Responsible Person to count / mark attendance at Service and confirm with Group Leaders all children are accounted for 		
Embarking & Disembarking Procedure:	<p>Embarking:</p> <ol style="list-style-type: none"> Group leaders to count / mark attendance before embarking on bus Staff member allocated to count all children embarking on bus Responsible Person to count / mark attendance of all children once seated on the bus Staff member to confirm count with Responsible Person before embarking <p>Disembarking:</p> <ol style="list-style-type: none"> Group leaders to coordinate children in group and count while disembarking Responsible Person to count / mark attendance of all children once disembarked Staff members to confirm count with Responsible Person before continuing 		

Please complete the attached Excursion & Transport Authorisation slip below and detach then return with the Vacation Care Booking Form.

Excursion & Transport Authorisation

I understand that excursion procedure will be in accordance with Education & Care Services National Regulations 2011, Regulation 102. I understand that the names and numbers of accompanying adults, staff and children will be available on the day of the excursion. I understand that there is a complete venue and excursion risk assessment available to view. I understand the service has a written Policy & Procedure in relation to the conduction of excursions and transport also available to view.

I,			
Give permission for my children,			
To the service for authority to transport my child / ren to the excursion to Flipside Circus on Wednesday 8 th April 2026.			
Parent / Guardian Name:		Parent / Guardian Signature:	



CHILD INDEMNITY FORM

Participant's name:

Class attending:

Parent/guardian name:

Email:

Does the child have any impairments, disabilities, medical conditions or allergies?

Date attending: Wednesday 8th April 2026

Date of birth:

Relationship:

Mobile:

YES NO

If **yes**, please provide as much information as you can:

I understand that my child could be learning circus skills such as trapeze, tissu, lyra, chinese pole, tumbling, acrobatics, juggling, balance sticks, hula hoops, trampoline, etc. There will be experienced trainers teaching the skills and activities. All these skills involve physical exertion. Flipside Circus always encourages and highlights the need for correct warm-ups and cool-downs. All children participating in this activity will be required to warm-up and cool-down.

ACKNOWLEDGMENT OF RISK AND WAIVER OF LIABILITY

I recognise that potentially severe injuries, including sprains, strains, broken bones, permanent paralysis or death, can occur in any activity involving height or motion.

I UNDERSTAND AND ACCEPT THAT RISK

I also understand that while the payment of any tuition/registration fees constitutes a part of the consideration due to Flipside Circus for allowing my child to use the facilities, services and equipment of Flipside Circus, an additional and important part of the consideration due to Flipside Circus is this signed release form.

I hereby forever release Flipside Circus, its management committee, officers, employees, trainers, and coaches from all liability for any and all damage and injuries suffered by my child/myself while under the instruction, supervision or control of Flipside Circus, its management committee, officers, employees, teachers or coaches.

I hereby agree to individually protect for the possible future medical expenses which may be incurred as a result of any injury sustained by my child while training or performing at, for, or under the direction of Flipside Circus.

EMERGENCY MEDICAL TREATMENT CONSENT

It may be essential at some time for Flipside Circus to have the necessary authority to obtain any urgent medical treatment which may be required while at performance or training.

I hereby give permission for Flipside Circus to give the immediately necessary authority on my behalf for any medical or surgical treatment recommended by competent medical authorities for my child, where it would be contrary to their interest, in the doctor's medical opinion, if for any reason I cannot give my personal consent.

This acknowledgment of risk, waiver of liability and emergency medical consent form, having been read thoroughly and understood completely, is signed voluntarily as to its content and intent.

I have read the above information and agree to the terms and conditions of Flipside Circus.

PHOTOGRAPHY

Flipside Circus may take and use video or photographic images of their classes for promotional and documentation purposes. Do you agree to consent to Circus Participant image being used?

I consent to Flipside publishing photographs of my child.

Signature:

Excursion Information & Transport Authorisation

Excursion:	2 Bent Rods	Date:	17.04.26
Activities Undertaken:	Fishing lessons and bait catching. Playing in park.	Destination Address	Lower Moora Park, Shorncliffe
Means of Transport:	Bus Company: Thompson Bus Services 267 Youngs Crossing Rd, Joyner Phone: 3882 1200	Seatbelts:	Yes
Departure Time:	9.15am	Return time:	3.00pm
Estimated Travel Time/ Route:	45 minutes travel time via most direct route	Ratio's:	Educators: Approximately 10-11 Educator to child ratio: 1:8 Estimated Children: 70
What to bring:	Lunch, water bottle, sun safe clothing, hat, closed in shoes, spare clothes & shoes, towel.	Cost:	\$75.50 fee + \$31.00 Total Daily Cost: \$106.50
Entering & Exiting Premises Process:	<p>Exiting the Service:</p> <ol style="list-style-type: none"> 4. Responsible Person to count / mark attendance at Service 5. Group Leaders to count / attendance and confirm with Responsible Person 6. Counts continue during embarking <p>Entering the Destination:</p> <ol style="list-style-type: none"> 4. Responsible Person to count / mark attendance at Destination 5. Group Leaders to count / attendance after disembarking and confirm with Responsible Person 6. Continual spontaneous counts to continue throughout excursion <p>Exiting the Destination:</p> <ol style="list-style-type: none"> 4. Responsible Person to count / mark attendance at Destination 5. Group Leaders to count / attendance before embarking and confirm with Responsible Person 6. Further checks to continue after embarking on transport <p>Entering the Service:</p> <ol style="list-style-type: none"> 3. Group Leaders to count / attendance once disembarked 4. Responsible Person to count / mark attendance at Service and confirm with Group Leaders all children are accounted for 		
Embarking & Disembarking Procedure:	<p>Embarking:</p> <ol style="list-style-type: none"> 5. Group leaders to count / mark attendance before embarking on bus 6. Staff member allocated to count all children embarking on bus 7. Responsible Person to count / mark attendance of all children once seated on the bus 8. Staff member to confirm count with Responsible Person before embarking <p>Disembarking:</p> <ol style="list-style-type: none"> 4. Group leaders to coordinate children in group and count while disembarking 5. Responsible Person to count / mark attendance of all children once disembarked 6. Staff members to confirm count with Responsible Person before continuing 		

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I,			
Give permission for my children,			
To the service for authority to transport my child / ren to the excursion to 2 Bent Rods on Friday 17.04.26.			
Parent / Guardian Name:		Parent / Guardian Signature:	